



F. 1 (2447)/ NHM / Accounts /SA/ 2018-19 २७५

Date: April 15, 2019

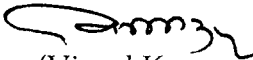
Sub: Minutes of Pre-Bid Conference

A Pre-Bid Conference of CA Firms was convened on April 9, 2019 to discuss and clarify on important points/queries of firms who were interested and present, pertaining to RFP (Request for Proposal) for appointment of Statutory Auditor for Rajasthan State Health Society (RSHS) and District Health Societies (DHSs) for Audit of all programmes under NHM including NUHM, NDCPs and NCD. Representatives of CA firms, presented themselves and attended the meeting. (List of participant is being attached on Annexure "A"). No written points/queries raised by representatives of CA firm regarding RFP BID Form. Only general queries raised & points discussed during the meeting.

Keeping in view the queries raised & points discussed during the meeting, it is hereby clarified that:-

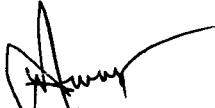
1. It is clear that as per Para 1 of Qualification Criteria "CA firms eligible for audit" (refer page no. 35 of RFP), CA firms those are empanelled with C&AG for the year 2018-19 and eligible for conducting major audit of PSUs only will be eligible for the audit of the NHM programmes for the financial year 2018-19. Verbal query raised by participant that small CA firm who has emapnneled with CAG other than major audit of PSU to eligible for audit. Participant is being asked to submit query in written so that same should be present before, MoHFW, GoI. No written query has been submitted till date on this behalf.
2. It is clear that as per Para xii "Preference of firms having Head Office (H.O.)/Local Branch office in the State Capital" (refer page no. 26 of RFP), the firms having H.O./Local Branch Office in the State capital of the same State for which the proposal is given to be given preference at the time of finalizing the financial bid. Such office must exist within the State for not less than three years as per the ICAI Certificate.
3. It is clear that as per Para x "Maximum No of Audits under NHM" (refer page no. 25 of RFP), A firm cannot undertake the assignment of more than three (3) States in a year. A certification in this regard may be obtained from the auditor.

4. It has been clarified that as per Para 14 (c) "Additional Instructions to Auditor" (refer page no. 38 of RFP), The auditor appointed shall be required to issue separate Consolidated Audit Report for the State and each District, comprising all programmes under NHM (RCH, Mission (HSS), RI, PPIP, NUHM, NDCPs & NCDs). Auditor appointed for the State, in case of multiple auditors, shall prepare a consolidated Report for the State. However, in case of RNTCP and IDSP, a separate audit report with required annexure and schedules shall also have to be issued by the State / District Level Auditor. The relevant formats for Audit Report as issued by RNTCP Division are given as Appendix-C)
5. It has been clarified that Auditor shall certify all the UCs in the prescribed format (Form 12C of GFR, 2017) of GOI for all programmes of NHM.
6. It is also clarified that clause (f) of Para 10. Scope & Coverage of Audit i.e., *"Audit will cover 100% District Health Societies (DHSs) each being a legally registered society and at least 40% of the Block Level CHC/PHC (at least 50% of such blocks should be new and remaining may be those covered in the audit of last year). The sample shall be selected in a manner that Block level PHC/CHC in each district is included in the sample coverage. All the vouchers pertaining to all the health facilities within the Block level CHC/PHC will be available at the Block level CHC/PHCs for the purpose of audit. Audit shall also cover audit of expenses related to NHM incurred through Rogi Kalyan Samities (RKSs) at each level i.e. PHC/ CHC/ DH"*. It is very clear in itself and will remain the same as per RFP.
7. It is also clarified that as per Para 14 (e) "Additional Instructions to Auditor" (refer page no. 38 of RFP)" *Financial Statements and relevant schedules shall be prepared in accordance with the format provided by Ministry of Health and Family Welfare, GOI (APPENDIX-A - FORMAT of FINANCIAL STATEMENTS). However, specific programme requirements (in accordance with the agreement with the GOI and Development Partners) may also be incorporated in the separate schedule of the programme.*
8. It is also clarified that Firm shall have to depute appropriate no. of teams for timely submission of Audit Report and to attain quality of audit.
9. It is reiterated that applicant firms should be clearly aware of clause 25 & 26 of RFP BID Form regarding timeliness for completion and penalty provision.


(Vimal Kumar Gupta)
Director (Finance)
NHM

Copy for information and necessary action;

1. PS to Special Secretary FW & MH and MD (NHM)
2. PA to Director (Finance)-NHM
3. State Programme Manager-NHM
4. Project Director-Imminization)
5. Joint Director (Finance)-NHM
6. SFM/SAM-NHM
7. Participants of CA Firm as list enclosed(*Annexure-I*)
8. Central Server Room for Email
9. Guard File



Deputy Director (Finance)
NHM

Annexure-A

List of Participants in the Pre-bid conference held on 9th April, 2019 at Rajasthan State Health Society.

1. Mr. V.K. Gupta -Director (Finance), NHM
2. Dr. Jalaj Vijay-State Programme Manager, NHM
3. Dr. Neelam Praveen – Joint Director (Finance), NHM
4. Sh. R.C. Meena-Dy. Director (Finance), NHM
5. Smt. Kiran Agrawal, State Finance Manager, NHM
6. Sh. Manish Kumar Sharma, State Accounts Manager –NHM,
sam_raj.nrhm@yahoo.co.in
7. Sh Jagdish Choudhary, Rep. of M/s RAO & EMMAR Chartered Accountants, Jaipur-
jagdishjat205@gmail.com
8. Sh. Kaiash Bajaj, Rep. Maheshwari & Kedawat, ca bajajkailsah@gmail.com
9. Sh. Kailash Jalan, Rep. of M/s K Jalan & Co., k_jalan@hotmail.com
10. Sh. Ankit Tank, Rep. of M/s MGB & Co. LLP, sandeep.jhanwar@MGBCo.com
11. Sh. Manish Agrawal, Rep. of M/s Mnaish Damodar & Co. ,
manishassocaites57@gmail.com
12. CA J P Soni Rep. of M/s LD Sharma & Co. caldsharma@gmail.com
13. CA Namit Sharma, Rep. of RAG & Associates, jpr.rag@gmail.com