

**List of Requirements for an**  
**Establishment Registered under the**  
**PCPNDT Act**

**FOR DISPLAY IN REGISTERED CENTRE / CLINIC**

1. **Registration Certificate** given by the Appropriate Authority shall be displayed in a conspicuous place at its place of business. (Possibly where the pre -natal diagnostic technique/ Ultrasonography machine is installed.) Rule 6 (2)
2. Every institution registered under this act shall prominently display on its premises a **notice** in English and in the local language for the information of the public that “Disclosure of the sex of the foetus is prohibited under the law”, “सूचना प्रदर्शित करें कि वे कोई तकनीक, परीक्षण या प्रक्रिया चाहे जिस नाम से ज्ञात हो, गर्भधारण पूर्व या बाद लिंग चयन या भ्रूण के लिंग चयन या भ्रूण के लिंग का पता लगाने के लिए नहीं करते हैं” (One notice board at the reception and the second where the pre –natal diagnostic techniques/ Ultrasonography machine is installed. Rule 17 (1) and Rule 4 (2)
3. **Registration certificate given by the Rajasthan Medical council** shall prominently be displayed by the qualified person / who has been authorized to operate the Ultrasonography machine or to conduct PC-PNDT.
4. **Display of degree/diploma of the qualified person** who has been **authorized** to use the pre-natal diagnostic techniques by the **appropriate authority. MCI Rule**
5. At least one copy of the Act and the rules shall be available at every institution which is registered under this act.
6. Every institution registered under this act shall **maintain a register** showing, in serial order, the names and addresses of the men or women given genetic counseling, subjected to PNDT, the names of their spouse or father and the date on which they first reported for such counseling and PNDT. Rule 9 (1).

7. The record to be maintained by every institution registered under this act shall be in specified as D / E / F / G.

Genetic counseling centre - **Form D**

Genetic Laboratory - **Form E**

Genetic Clinic/Ultrasonography centres/ other institution having techniques capable to determining the sex of a foetus

- **Form F**

**[Every Column of the above forms D / E / F must be filled and signed with Name and registration No. of the person authorized by the Appropriate Authority or as prescribed by the law ]**

[The person using PNDT or conducting Ultrasonography on pregnant women shall keep a complete record thereof in the clinic in such manner, as may be prescribed, and **any deficiency or inaccuracy found** therein shall amount to **contravention of the provisions of section 5 or 6** unless the contrary is proved by the person operating the Ultrasonography machine or conducting PNDT]

8. All **case related records**, like form of consent G (if using invasive tech.), Laboratory results, Microscopic pictures, sonographic plates or slides, referral or recommendation letter, etc
9. All above record shall be preserved for a period of two years or for such period as may be prescribed. Rule 9 (6)
10. All above record shall be made available for the inspection to the Appropriate Authority or any other officer authorized by the Appropriate Authority. Rule 11
11. In case the institution which is registered under this act **maintains records on computer** or other electronic equipment, a **printed copy of the record** shall be taken and preserved after authentication by a person responsible for such record.
12. All requirement for registered centres for equipment, medical instruments / facilities etc. Rule 2(b)(1), (2), (3)
13. A **copy** of the complete record regarding the registration of a place under the PCPNDT Act (**Form A**).
14. **Receipts** from Appropriate Authority's office regarding the **monthly record submission**.
15. Copy of the Intimation to the Appropriate Authority for any change in employee, Place, address or equipment installed.
16. Code of conduct to be observed by person working at registered centres. Rule 18.