



GOVERNMENT OF RAJASTHAN
DISTRICT HEALTH SOCIETY NATIONAL RURAL HEALTH MISSION
O/O CHIEF MEDICAL & HEALTH OFFICER
DISTRICT _____

F.

Dated: _____

Sub:- Offer of Contract as Accountant under National Rural Health Mission at _____ (Name of the Institution) in the District _____ (Name of the District)

Dear Candidate,

We herewith confirm your contractual engagement to carry out the above mentioned assignment specified in the attached Terms of Reference (Annex-I).

1. Consequent upon your selection made by the selection board, you are hereby offered the contract of Accountant at _____ (Name of the Institution) in District _____ (Name of the District) on a contract basis for a period of 11 months on a consolidated fee of Rs 8,000/- (Rs Eight Thousand Only) per month (consolidated)
2. The terms of your contract are as given in the Terms of Contract (Annex. II) attached to this offer letter which you have to sign at the time of joining your duties under the Society.
3. Other conditions of your service under the Society will be governed by such rules as may be adopted by the Society from time to time.
4. Please note that your offer is also subject to:-
 - a. Production of a certificate of fitness from the Competent Medical Authority viz. Civil Surgeon, District Medical Officer, Medical Officer or equivalent status in the prescribed form enclosed (Annex-III)
 - b. Production of original certificates:-
 1. Photo Proof of identity- (eg. driving license / election card / passport etc)
 2. Academic certificate
 3. Certificate of age.
 4. Character certificate in the prescribed form from present / last employer. (Annex-IV)
 5. One Photograph
5. If any declaration given or information furnished by you proves to be false or if you are found to have wilfully suppressed any material/information, you will be liable to be removed from the said post under the Society and for such other action as the Society may deem necessary.

6. On acceptance or otherwise of the terms and conditions as mentioned above, you are requested to report for duty at the above mentioned institution along with the required documents by _____ to the undersigned.

7. If you fail to join your duties by the above stipulated date, the offer of contract made to you is liable to be treated as cancelled forthwith.

Yours sincerely,

(Name of the Member Secretary)
District Health Society