

## Advertisement

Applications are invited for the following contractual positions in Jan Mangal Program supported by UNFPA by Rajasthan State Health System Resource Center, Jaipur.

### Terms of Reference

1. Position Title: Assistant Jan Mangal Coordinator (Capacity Building)  
Position Summary: Asst. Jan Mangal Coordinator (Capacity Building) will be responsible for Capacity building activities of the Jan Mangal Program.

#### Background:

UNFPA Country Program 7 (2008-2012) aims to strengthen the Jan Mangal Couple Program (JMC) to promote the distribution of non clinical contraceptive methods through implementing partners with Directorate of Medical, health and Family Welfare. The objective of the Jan Mangal Program (JMC) is to promote health of mother and child through proper spacing between births. In order to strengthen the program, , it is proposed to build capacities of the JMC Coordinators, new Jan Mangal Couples, environment building at the District and block level, strengthening institutional mechanism, strengthening MIS systems and advocacy efforts.

#### Job Responsibilities:

- \* Develop a road map for the capacity building interventions of the program
- \* Facilitate the development of the training module, materials and literature
- \* Facilitate the orientation of the program managers
- \* Facilitate the development of biannual news letter
- \* Facilitate the development of advocacy booklet at the end of the year 2009
- \* Develop a training strategy for the training for the JMC couples
- \* Develop a training plan/ calendar and checklist
- \* Ensure the quality of the training of different stakeholders through monitoring visits
- \* Develop training reports and submit to the Demography wing.

Address all documents to the Executive Director, RHSRC-NRHM, Room No. 235, Swasthya Bhawan (Main Block) Tilak Mark, Jaipur- 302005.

Applications received before the evening of 10th September 2010 will only be considered.

#### Qualifications:

Post Graduate Diploma in Health Management Or Post Graduate degree in Social Work (distance learning /private course would not be considered)

Minimum experience of 4 years in working in social sector/ health management. Out of which minimum 3 years of work experience in Reproductive Health sector is a must.

The candidate should be good team player with specific skills and knowledge in communication, capacity building & knowledge development.

Competencies:

- Excellent Communication and presentation skills
- Proficiency in written and spoken Hindi & English
- Working knowledge of computer (MS Office) required.
- Understanding of Reproductive Health and Family Planning

Place: Directorate of Medical, Health and Family Welfare, Demography Wing, Jaipur, Rajasthan

Reporting: Demographer and Evaluation Officer, Directorate of Medical, Health and Family Welfare

Duration: One year

Remuneration: Not above Rs. 23,000/ month .

Interested candidate may submit full resume with:

- a. Recent passport size photograph
- b. DD worth Rs. 100.00/- in favor of " state health system resource center "
- c. No objection from current employer
- d. Telephone number and email references of last employers.

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