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U.12012/53/2007-NE  
Government of India  
Ministry of Health and Family Welfare  
North East Division

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Nirman Bhawan, New Delhi  
Dated 29<sup>th</sup> October, 2008

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19 NOV 2008

To  
Add. Secy  
2-11 The Secretary,  
Health and Family Welfare Department,  
All States and UTs (as per list).

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17/11

Sub: Recruitment for the post of Director, NEIGRIHMS, Shillong- reg.

DS II  
Sir,

Net. M. C.

I am directed to say that the Ministry of Health and Family Welfare, Government of India, has invited application for the post of Director, North Eastern, Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS), Shillong. A copy of the advertisement is enclosed. The post is in the pay scale of Rs. 26,000/- (pre-revised) and is likely to be revised as per the recommendations of the Sixth Pay commission.

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The post is to be filled up by Deputation/Transfer/Direct Recruitment. In order to get a good response from the State/UT Government Departments, it is requested that the post may be circulated to all concerned by you. Duly completed applications may be submitted to the undersigned, latest by 24<sup>th</sup> Nov, 08.

Yours faithfully,

(G.R. Khetarpal)  
Under Secretary to the Govt. of India  
Tele Phone -23061203

For ma  
2/11/08  
Dms (07)

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**MOST IMMEDIATE**  
**BY SPECIAL MESSENGER**

No.U-12012/53/2007-NE  
Government of India  
Ministry of Health & Family Welfare

Nirman Bhawan,  
New Delhi - 110 108

New Delhi, October 8, 2008

Subject: Publication of vacancy of Director, NEIGRIHMS, Shillong, in five  
leading national newspapers and Employment News.

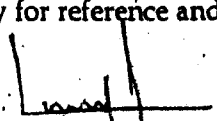
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The undersigned is directed to refer to this Ministry's letter of even number dated 24<sup>th</sup> September, 2008 and Ministry of Information & Broad Casting (DAVP)'s reference number Dir(MJPS)/Est./2008-2009 dated 26<sup>th</sup> September, 2008 on the subject noted above.

Accounts Officer, Office of the Principal Accounts Office, Ministry of Health & Family Welfare, vide their Sanction Order No. Pr.AO/CDN/MHFW/I&B/2008-209/2762-70 dated 8.10.2008 has already placed an amount of Rs.1,65,553/- at the disposal of DAVP in connection with releasing the above said advertisement. Copy of the Order is enclosed.

Copy of the short advertisement for five national dailies and a detailed advertisement for Employment News both in hard and soft copy is enclosed.

DAVP is requested to get the advertisement in the desired newspapers urgently. A copy of the advertisement may be sent to this Ministry for reference and record.

  
( G.R. Khetarpal )  
Under Secretary to the Govt. of India  
Telefax: 23061203

Ms. Matto J.P. Singh  
Director  
Directorate of Advertising and Visual Publicity  
Ministry of Information & Broadcasting  
Phase-IV, Soochana Bhawan,  
CGO Complex  
Lodhi Road, New Delhi - 110003.

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Government of India  
Ministry of Health & Family Welfare  
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Ministry of Health & Family Welfare, Government of India, invites applications for the post of Director, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS), Shillong. The post is in the pay scale of Rs.26,000/- (pre revised). The scale is likely to be revised as per the recommendations of the Sixth Pay Commission.

The post is to be filled up by deputation/transfer/direct recruitment. Candidates are required to have a high post graduate degree in Medicine/Surgery/Public Health with teaching and/or research experience of not less than 14 years. He/she should have 21 years standing in the profession. The detailed requirements of qualifications, experience and other related information including the pro forma of application may be see/downloaded from websites: [www.neigrihms.nic.in](http://www.neigrihms.nic.in) and [www.mohfw.nic.in](http://www.mohfw.nic.in).

The retirement age for this post is 62 years.

Complete applications should be submitted by 24<sup>th</sup> November, 2008.

Duly completed applications may be sent by registered post/speed post/in person to:

Shri G.R. Khetarpal  
Under Secretary (NE)  
Ministry of Health & Family Welfare  
Room No. 408-D, Nirman Bhawan  
New Delhi - 110 108

- 5 -

315

No.U-12012/53/2007-NE  
Ministry of Health & Family Welfare  
Government of India  
(North East Division)  
Nirman Bhawan, New Delhi 110 108

Ministry of Health & Family Welfare, Government of India, invites applications on behalf of North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS), Shillong, from suitable candidates for the post of Director. The qualifications for the said post are as under:-

**Qualifications:**

- i) A medical qualification included in the First or Second Schedule or part - II of the Third Schedule to the Indian Medical Council Act, 1956 (persons possessing qualifications included in part-II of the Third Schedule also fulfil the conditions specified in sub-section (3) of Section 13 of the Act).
- ii) A recognized Post-graduate qualification under broad head of Medicine or Surgery or Public Health.
- iii) The candidate must be registered with the state Medical Council/Medical Council of India.

**Experience:**

- a) Teaching and/or research experience of not less than fourteen years.
- b) 21 years standing in the profession.
- c) Extensive practical and administrative experience in the field of medical relief, medical research, medical education or public health organization and experience of running important scientific/educational institute either as its Head or as Head of the Department (qualification relaxable at the discretion of the Central Government in the case of candidates otherwise well qualified).

**Scale of Pay:**

- a) Rs.26,000/- (Fixed) plus NPA of 25% of Basic Pay (pre-revised). The scale of pay is likely to be revised soon as per the recommendations of the 6th Central Pay Commission.
- b) Residential accommodation will be provided in the Institute's Campus on payment of standard rent under F.R. 45 or 10% of pay, whichever is less
- c) Other Allowances as admissible.

**Upper Age Limit:**

Not exceeding 57 years (relaxable for Government servants).

The post is to be filled by the method of deputation (including short-term contract)/absorption/direct recruitment. The deputation (including short-term contract)/absorption shall be made from officers of Central / State Governments / Autonomous Organizations / Research Institutions / Universities:-

- a) Holding analogous post on regular basis in the parent cadre/department; or
- b) With two years service in the pre-revised grade of rs.22400-24500 or with five years in the grade of 18400-22400 or equivalent on regular basis and possessing educational qualifications and experience prescribed for direct recruits.

The persons selected on deputation will be governed by the normal Government rules/orders on deputation. The age of retirement of the incumbent of the post of Director, NEIGRIHMS, Shillong is 62 years.

Eligible candidates may apply for the post on a plain sheet of paper in the prescribed pro forma along with photocopies of other relevant documents through proper channel wherever applicable. The application duly completed may be sent to Shri G.R. Khetarpal, Under Secretary(NE), Ministry of Health & Family Welfare (Room No.408-D), Nirman Bhavan, New Delhi-110108 by 24<sup>th</sup> November, 2008. The applications received after the due date will not be entertained. In case of candidates already in service, the sponsoring Departments may forward the applications along with eligibility certificate, up-to-date ACR Dossiers, No Penalty Statement, Vigilance Clearance and Integrity certificate of the candidate within the above said due date.

The details of this may also be seen on the websites: [www.neigrhms.nic.in](http://www.neigrhms.nic.in) and [www.mohfw.nic.in](http://www.mohfw.nic.in).

**PROFORMA**

(Name and particulars of candidates for the post of Director, North Eastern Indira Gandhi Regional Institute of health and Medical Sciences, Shillong)

1. Name
2. Date of Birth and age as on
3. Date of Superannuation in parent Department/Cadre

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317

4. Present Address :

5. Whether Citizen of India :

6. Academic Qualifications :

(a) Graduation

Year of passing	Number of attempts	College/University from which graduated

(b) Post graduation

Year of passing	Number of attempts	College/University from which graduated

7. Field(s) of specialization :

8. Experience :

(i) Before Post graduation

Name of Institution where worked	Designation and whether on regular or otherwise	From	To	Pay Scale and pay drawn	Duties and responsibilities performed

(ii) After Post Graduation

Name of Institution where worked	Designation and whether on regular or otherwise	From	To	Pay Scale and pay drawn	Duties and responsibilities performed

(a) Teaching

(b) Research

(c) Administration

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318

Name of Institution where worked	Designation and whether on regular or otherwise	From	To	Pay Scale and pay drawn	Duties and responsibilities performed

- 9. A complete list of publications  
(Please attach a list - if required)
- 10. Books, if any written
- 11. Extra-curricular activities such as medico-social work, journalistic or other literary activities in relation to medical subjects, promotion of sports and recreational activities, etc.
- 12. Awards, distinction prizes, etc.  
(a) At undergraduate level  
(b) At postgraduate level
- 13. Fellowship/Membership of national and International Scientific societies, Academic, etc.
- 14. Present post and designation  
(from when held)
- 15. Scale of pay
- 16. Salary

(Signature of the candidate)  
Address with complete contact details and Phone/  
Mobile numbers

Place:  
Date: