

Goverement of Rajasthan

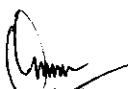
Office of Chief Medical and Health Officer, Bhilwara

No. NCD/2015/5072

Date

Advertisement

District Health Society NPCDCS invites application for nine different post on purely contractual basis under NPCDCS Programme at District level. Details available on website WWW.rajswashya.nic.in


District Nodal Officer
NCD



**DISTRICT HEALTH SOCIETY (NCD) AND
OFFICE OF CHIEF MEDICAL & HEALTH OFFICER,
BHILWARA**



Post Under NPCDCS						
S. No.	Name of Post	No. of Post	Pay Scale	Qualification	Age Limit	Experience
1	GNM	6	Rs. 18000-20000 per month	GNM Qualification as recognized by Nursing Council of India	up to 40 Years	At Least 2 Years Experience in a Hospital
2	Lab Technician	1	Rs. 18000-20000 per month	10+2, DMLT.	up to 40 Years	Working experience in a large hospital with minimum 2 year's experience basic knowledge of computer like word processing and data processing
3	Counselor	1	Rs. 10000-12000 per month	Bachelor's degree in social science or degree/diploma in counseling/health education/mass communication	40 Years	At least 2 year's experience of working as a counselor in a health care facility
4	Data Entry Operator	1	Rs. 10000-12000 per month	Graduate in any discipline, One year diploma in a computer application, Typing speed of 40 WPM in English	up to 40 Years	One year relevant working experience preferably in health sector


**Chief Medical & Health Officer
District Nodal Officer(NCD)
Bhilwara**

Terms of references of staff at District Hospital under NPCDCS

1. Job title: GNM - 6

Essential Qualifications:

GNM qualification as recognised by Nursing Council of India.

Experience :

At Least 2 Years experience of working in a hospital.

Age Limit: 40 years.

Job requirements/responsibilities:

- 1) To assist District Medical Officer in management and follow-up of patients attending the NCD Clinic.
- 2) To counsel patients and their family members about risk factors of NCDs.
- 3) To Provide home based palliative Care.
- 4) Any other assigned by concerned officers.

2. Job title: Lab Technician - 1

Essential Qualifications:

10+2,
DMLT

Experience :

Working experience in a large hospital with minimum 2 year's experience basic knowledge of computer like word processing and data processing

Age Limit: 40 years.

Job requirements/responsibilities:

- 1) To perform all haematology and bio-chemical investigation at the district hospital level.
- 2) Any other job assigned.

3. Job title: Counselor - 1

Essential Qualifications:

Bachelor's degree in Social Sciences or Degree/ Diploma in counselling / Health Education/Mass Communication.

Experience :

At Least 2 Years experience of working as a counsellor in a health care facility.

Age Limit: 40 years.

Job requirements/responsibilities:

- 1) To provide counseling on life style diseases and their risk factors to patients and their family members.
- 2) To plan IEC activities vis-a-vis Non Communicable Diseases or life style disease.
- 3) To make domiciliary visits for providing counseling to bed ridden cases and attendants (or family members)

4. Job title: Data Entry Operator – 1

Essential Qualifications:

- 1) Graduate in any discipline
- 2) One year diploma in computer application
- 3) Typing speed of 40 wpm in English.

Experience :

Minimum 1 year relevant working experience preferably in health sector

Age Limit: 40 years.

Job requirements/responsibilities:

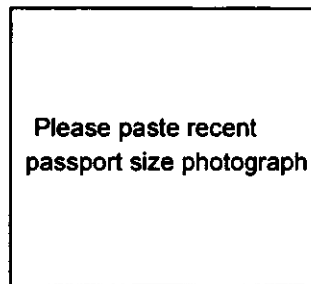
- 1) To Ensure regular entry of all relevant data in the computer pertaining to various aspects of NPCDCS in a systematic manner to facilitate its analysis.
- 2) To analyze data and compile reports.
- 3) To Maintenance and up-keep of the computer and its accessories including virus defence.
- 4) Any other job assigned as per program need.

GENERAL INSTRUCTION FOR ALL POSTS

- Contract will be signed for period not exceeding one year at CM&HO & PMO's level.
- Committee/Society reserves the right to reject any application without assigning any reason and the society/committee shall be final.
- This recruitment process is to be conducted as per Finance Department circular F.1(4)FD/Rules/2011 pt .II dated 27 june, 2014 and MD, NHM Diraction No. F.20(513)NRHM/HRD/517 dated 30.09.2014.
- Application should be sent to the date **Chief Medical & Health Office, M.G. Campus Bhilwara** latest by 5.00 pm on 15.06.2015 application received after that will not be considered.
- Application should be sent in a sealed in a envelope all accompanied by a list of numbered enclosures.
- Recruitment will be done on basis of interview and the decision of the committee shall be considered final

Last Date of Application : 15.06.2015

To,
District Nodal Officer(NCD),
Chief Medical & Health Office
M.G. Campus
Bhilwara (Raj.)



Dear Sir,

With reference to the advertisement No. dated.....
that appeared in (Name of new paper). I am submitting
my application :

- 1- Position applied for :
- 2- Name (In Block Letters) :
- 3- Father's/Husband's Name :
- 4- Date of Birth(DD/MM/YY) :

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- 5- Nationality :
- 6- Marital Status : Single Married
- 7- No. of Children : Male Female (Please mention numbers)
- 8- Postal Address :
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.....
- 9- Permanent Address :
.....
.....
- 10-E-mail ID(Must) :
- 11-Telephone No. (with STD code):
- 12-Mobile No.(Must) :

13-Education qualification, please list your qualification starting from the highest qualification attained :

S. No	Degree/Diploma	University/Board & Location	Year of Passing	Percentage/Rank /Grade	Major Subject

14-Employment record :

- (a) Total years of post qualification experience
- (b) Years of experience in the Govt./Development/Social Sector
- (c) Years of experience in Health Sector.

15-Employment history (Starting from the present one)

S. No	Name of organization / Employer	Designation	From (Month/Year)	To (Month/Year)	Major Responsibilities

16-Would you accept contractual employment for less than one year Yes No

17-Last drawn monthly honorarium/pay

18-Any other information :

Declaration

I, certify that all information furnished by me is true, complete and correct to the best of my knowledge.

I do/do not consume any tobacco product.

Date:.....

Signature with full Name:

Place:.....