



**Rajasthan Government**  
**Directorate of Medical & Health Services, Rajasthan**  
**State Health Society (NCD)**



No.: NCD/2015/482

Dated: 08.09.2015

**Appointment Letter**

In reference to the Advertisement No NCD/2015/215 dated 15.04.2015 regarding recruitment of "GNM" purely on contract basis under NPCDCS Programme, following mentioned candidates are found to be eligible and are mobilized to their place of posting as mentioned in the table given below:-

S.No	Name	Father's/Husband Name	Posting Place	Posting Under the Programme
1	RITA	PRABHU DAYAL SHARMA	CHC, Bilara (Jodhpur)	NPCDCS
2	PAPPU KUMAR SHARMA	KALU RAM SHARMA	DH, Chittorgarh	NPCDCS
3	SANDEEP KUMAR	HARI SINGH	DH, Jhunjhunu	NPHCE
4	JANARDAN SINGH	ANAND SINGH	CHC, Parvatsar (Nagaur)	NPCDCS
5	RISHEE PAL	OM PRAKASH	DH, Bharatpur	NPCDCS
6	GOVIND GARG	RAMAVTAR GARG	DH, S.Madhopur	NPCDCS
7	MARUEDHAR BALOT	SAJJAN SINGH	CHC, Baap (Jodhpur)	NPCDCS
8	ALPESH KUMAR SHARMA	SHIV CHARAN SHARMA	DH, Alwar	NPCDCS
9	MUKESH SUMAN	RADHA BALLBHA SUMAN	CHC, Keshrisingpura (Ganganagar)	NPCDCS
10	HAYAT ALI	MOHAMMAD KHAN ANSARI	CHC, Sangriya (Bhilwara)	NPCDCS
11	VISHNU SHARMA	ASHOK KUMAR SHARMA	CHC, Molasar, (Nagour)	NPCDCS
12	TEJA RAM	DURGA RAM	CHC, Osian (Jodhpur)	NPCDCS
13	RAMANDEEP KAUR	JASWANT SING	CHC, Karanpur (Ganganagar)	NPCDCS
14	MAHENDRA KUMAR	RAMESH CHAND	DH, Jhalawar	NPCDCS
15	ANIL KUMAR KHARDIA	LAL CHAND KHARDIA	DH, Churu	NPHCE
16	MAYA KHINCHI	RAMESHWAR LAL KHINCHI	CHC, Mithri (Nagaur)	NPCDCS
17	NARENDRA SINGH	BHAGIRATH SINGH	CHC, Siwana (Barmer)	NPCDCS
18	RENU SURELA	SITARAM SURELA	CHC, Mundawa (Nagaur)	NPCDCS
19	KHUSHBU SHARMA	MANAK LAL SHARMA	CHC, Hamirgarh (Bhilwara)	NPCDCS
20	KUSUM ARYA	HARPHOOL SINGH ARYA	DH, Churu	NPHCE
21	MUKESH KUMAR DAHAIYA	VIJAY KUMAR DAHIYA	CHC, Bansni (Nagaur)	NPCDCS
22	NASEEM KAYAMKHANI	MUSHTAK KHAN KAYAMKHANI	CHC, Suwana (Bhilwara)	NPCDCS
23	KAMLESH KUMAWAT	MOHAN LAL	DH, Rajsamand	NPCDCS
24	KAVITA KUMARI	RAJESH KUMAR	DH, Churu	NPHCE
25	PRAVIN CHHANGANI	SHANKAR LAL	CHC, Jayal (Nagaur)	NPCDCS
26	JITENDRA SINGH SHEKHAWAT	PRAHLAD SINGH SHEKHAWAT	CHC, Gajner (Bikaner)	NPCDCS
27	AZAZ AHMAD	SIRAJ AHMAD	CHC, Klyanpur (Barmer)	NPCDCS
28	MADHU DIXIT	AKASH SHARMA	DH, Bharatpur	NPCDCS
29	RAMESHWAR LAL	NIMBA RAM	CHC, Merta (Nagaur)	NPCDCS

30	MAHIPAL SINGH	INDER SINGH	CHC, Napasar (Bikaner)	NPCDCS
31	AJAY AMETA	GOPAL LAL AMETA	DH, Chittorgarh	NPCDCS
32	YOGESH SHARMA	BANWARI LAL SHARMA	DH, Dausa	NPHCE
33	RAVI KANT VERMA	BANNA RAM VERMA	CHC, Panchu (Bikaner)	NPCDCS
34	ANU KUMARI	ROBIN THOMAS	DH, Borunda (Jodhpur)	NPCDCS
35	MITWA BHOLA	SURESH CHANDRA BHOLA	CHC, Raipur (Bhilwara)	NPCDCS
36	SURESH GOCHAR	NATHU LAL	DH, Baran	NPCDCS
37	NEERAJ BUNTOLIA	GHANSHYAM BUNTOLIA	DH, Dausa	NPHCE
38	PURUSHOTAM SHARMA	NAVRATAN MAL SHARMA	CHC, Shergarh (Jodhpur)	NPCDCS
39	SUMAN VAISHNAV	SHANKAR DASS	DH, Pali	NPCDCS
40	BABEETA YADAV	HANUMAN PRASAD	DH, Alwar	NPCDCS
41	PRAVEEN KUMAR BHOJAK	PAWAN KUMAR	DH, Churu	NPHCE
42	PRADEEP SINGH	RATI RAM	DH, Dhaulpur	NPHCE
43	RAKHI GUPTA	HARI PRAKASH GUPTA	DH, Udaipur	NPCDCS
44	SANJAY SHARMA	SUNIL KUMAR SHARMA	CHC, Dhundhara (Jodhpur)	NPCDCS
45	MUKESH KUMAR SUMAN	NAND LAL SUMAN	CHC, Kareda (Bhilwara)	NPCDCS
46	ALKA SHARMA	RAMRAY SHARMA	DH, Dausa	NPHCE
47	VANDANA MEHRA	SITA RAM MEHRA	DH, S.Madhpor	NPCDCS
48	ARIJUN RAM	ISHAWAR RAM	CHC, Riyan (Nagaur)	NPCDCS
49	PANKAJ ANKODIA	BHANVAR LAL	CHC, Badnore (Bhilwara)	NPCDCS
50	MAHENDRA SINGH	CHANDI DAN	CHC, Degana (Nagaur)	NPCDCS
51	LIYAKANT ALI	BASIR KHAN	CHC, Mohangarh (Jaislmer)	NPCDCS
52	MAHESH CHAN	RAMJEE LAL	CHC, Sam(Jaislmer)	NPCDCS
53	HUSAIN KATHAT	ROSHAN KATHAT	CHC, Sahada (Bhilwara)	NPCDCS
54	SUDARSHAN KUMAR SONGARA	ANOOP CHAND SONGARA	CHC, Deshnok (Bikaner)	NPCDCS
55	SANTOSH KUMAR GURJAR	UNKAR MAL	DH, Jhunjhunu	NPHCE
56	DINESH KUMAR KUMAWAT	KANHAIYA LAL KUMAWAT	CHC, Kukanwari (Nagaur)	NPCDCS
57	AMIT SHARMA	OM PRAKASH SHARMA	CHC, Phalodi (Jodhpur)	NPCDCS
58	BHUPENDRA KUMAR SHARMA	MURARI LAL SHARMA	DH, Dhaulpur	NPHCE
59	SHAHID ANSARI	ABDUL LATIF ANSARI	CHC, Gangapur (Bhilwara)	NPCDCS
60	POONAM KUMARI	NARENDRA KUMAR	DH, Jhunjhunu	NPHCE
61	SURENDRA SINGH	ARJUN SINGH	CHC, Samdari (Barmer)	NPCDCS
62	NEHA DAVE	MANMOHAN DAVE	CHC, Piparcity (Jodhpur)	NPCDCS
63	RENU KUMARI	SURJEET KUMAR	DH, Jhunjhunu	NPHCE
64	MANOJ KUMAR	SHER SINGH	DH, Jhunjhunu	NPHCE
65	VINEETA KUMARI	SHER SINGH	DH, Dhaulpur	NPHCE
66	RANVEER SINGH KANAWAT	JAGVEER SINGH KANAWAT	CHC, Kachola (Bhilwara)	NPCDCS
67	KAFIL ALI	SHRI MUBARAK ALI	CHC, Nachna (Jaislmer)	NPCDCS
68	SUMAN LATA	PRABHU DAYAL	DH, Jhunjhunu	NPHCE
69	SURESH KUMAR ROJ	MAHIPAL ROJ	CHC, Surajgarh (Ganganagar)	NPCDCS

70	ANITA	MOHAR SINGH	DH, Jhujhunu	NPCDCS
71	IRFAN AHMED KHAN	IKRAR AHMED	CHC, Khajuwala (Bikaner)	NPCDCS
72	RAMAWATAR SUTHAR	RAMLAL SUTHAR	CHC, Bajju (Bikaner)	NPCDCS
73	DEVI LAL MEENA	PHOOL CHAND MEENA	DH, Udaipur	NPCDCS
74	AMINUDDIN	HAKIMUDDIN	DH, Jhalawar	NPCDCS
75	SONU KUMARI SEN	NARESH KUMAR SEN	CHC, Mandal (Bhilwara)	NPCDCS
76	SATVEER SINGH	HAJARI RAM	CHC, Lunkaransar (Bikaner)	NPCDCS
<b>OBC CANDIDATE (26)</b>				
1	RAKESH KUMAR NADHEDIA	KISHAN SINGH NADHEDIA	DH, Dhoulpur	NPHCE
2	PREM SUKH	RAM RATAN	DH, Hanumangarh	NPCDCS
3	VIKASH LOL	BHANWAR LAL	CHC, Gharsana (Ganganagar)	NPCDCS
4	GOVIND	SUJA RAM	CHC, Raisinghnagar (Ganganagar)	NPCDCS
5	SUMITA KUMARI	PYARE LAL	DH, Churu	NPHCE
6	DEEPALI YADAV	HAJARI LAL YADAV	DH, Jaipur	NPCDCS
7	SONIYA PAYAL	JAI PRAKASH	DH, Churu	NPHCE
8	SAVITRI OLA	RAMDEV RAM	DH, Churu	NPCDCS
9	BANWARI LAL	CHAMPA LAL	CHC, Chohatan (Barmer)	NPCDCS
10	PRAMILA	THAKAR RAM	CHC, Sindhari (Barmer)	NPCDCS
11	UMESH KUMAR JANGIR	LACHOO RAM	DH, Churu	NPCDCS
12	YOGESH BHATI	RAMESHWAR LAL	CHC, Falsund (Jaisalmer)	NPCDCS
13	KAMLA	BHAIRAM	CHC, Baytu (Barmer)	NPCDCS
14	SITA JAT	BHUPENDRA SINGH	DH, Churu	NPCDCS
15	GANGA RAM	JEHARAM	CHC, Shiv (Barmer)	NPCDCS
16	TARA JAT	RAM DEV CHOUHARY	CHC, Gulabpura (Bhilwara)	NPCDCS
17	MAHENDRA CHOUHARY	BABU LAL CHOUHARY	CHC, Bhopalgarh (Jodhpur)	NPCDCS
18	NISHA BANDOLIYA	HARIDEV BANDOLIYA	DH, Jaipur	NPCDCS
19	SANJAY SHARMA	RAMESH CHAND	CHC, Bijoliya (Bhilwara)	NPCDCS
20	MUKESH KUMAR	LADU RAM	CHC, Ramsar (Barmer)	NPCDCS
21	ANKIT KUMAR	MAHENDRA SINGH	DH, Churu	NPCDCS
22	NAVRATAN SUMAN	MANGILAL SUMAN	CHC, Kotari (Bhilwara)	NPCDCS
23	RAKESH VAISHNAV	SATYA NARAYAN VAISHNAV	CHC, Balesar (Jodhpur)	NPCDCS
24	YOGENDRA SINGH	HARVEER SINGH	DH, Dhoulpur	NPHCE
25	NEETU	DULA RAM	CHC, Anupgarh (S.Ganaganagar)	NPCDCS
26	MUKESH BARALA	MADHU LAL JAT	DH, Tonk	NPCDCS
<b>SC CANDIDATE (21)</b>				
1	MANISH KUMAR VERMA	BABU LAL VERMA	DH, Jhunjhunu	NPCDCS
2	RATAN LAL REGAR	GOMA JI REGAR	CHC, Mandalgarh (Bhilwara)	NPCDCS
3	KISHAN MEGHWAL	BHIYA RAM	CHC, Pokran (Jaisalmer)	NPCDCS
4	SUNITA KUMARI	NANDA RAM	DH, Churu	NPCDCS
5	SEETA RAM	RAMKISHAN	CHC, Vijaynagar (S.Gnaganagar)	NPCDCS
6	VINOD KUMAR KHINCHI	UMMED RAM	DH, Nokha (Bikaner)	NPCDCS

7	DHEERENDRA KUMAR	BABU LAL JEENGAR	CHC, Dhorimanna (Barmer)	NPCDCS
8	SARITA	MOOL CHAND	DH Rajsamand	NPCDCS
9	RAJESH KUMAR	BHAGWAN SAHAY	CHC, Shri Dungargarh (Bikaner)	NPCDCS
10	DEENDAYAL BAIRWA	BABULAL BAIRWA	DH, Dausa	NPHCE
11	NARAYAN LAL SALVI	KANHAIYALAL SALVI	CHC, Asind (Bhilwara)	NPCDCS
12	VIKRAM PAL	VADARAM	DH, Pali	NPCDCS
13	NARESH KUMAR BAIRWA	RAM RAJ BAIRWA	DH, Dausa	NPHCE
14	MONU MEGHWANSHI	GOPAL LAL	CHC, Pander (Bhilwara)	NPCDCS
15	PRAKASH CHANDRA DHOBI	RANG LAL DHOBI	DH, Banswara	NPHCE
16	SAROJ BALA	SUBHASH CHAND	CHC, Padampur (Ganganagar)	NPCDCS
17	SURESH BALAI	JAGROOP BALAI	CHC, Gudamalani (Barmer)	NPCDCS
18	PUSHPA VERMA	BABU LAL VERMA	DH, Tonk	NPCDCS
19	VIJAY SINGH	SAMPAT RAM	DH, Dausa	NPCDCS
20	AVINASH CHAUHAN	RAMESH CHANDRA	DH, Banswara	NPHCE
21	PRAKASH CHANDRA MEGHWAL	DEVI LAL MEGHEAL	DH, Banswara	NPHCE
<b>ST CANDIDATE (15)</b>				
1	SHIV RAJ MEENA	RAMCHARAN MEENA	DH, Dholpur	NPHCE
2	RAMAVTAR MEENA	BHANWAR LAL MEENA	DH, Dausa	NPCDCS
3	JAGDISH CHANDER	CHHITAR LAL MEENA	CHC, Jahajpur (Bhilwara)	NPCDCS
4	RAMKESH MEENA	DEENDAYAL MEENA	DH, Dholpur	NPCDCS
5	JODHRRJ MEENA	RAM RATAN MEENA	CHC, Banera (Bhilwara)	NPCDCS
6	SHIVPAL MEENA	RAMDEV MEENA	CHC, Kolayat(Bikaner)	NPCDCS
7	SUMER SINGH MEENA	MADAN LAL MEENA	DH, Dholpur	NPCDCS
8	VINOD KUMAR	GHANSHYAM MEENA	CHC, Sakara (Jaisalmer)	NPCDCS
9	KAILASH NANOMA	SHANTI LAL NANOMA	CHC, Sardulshahar (Ganganagar)	NPCDCS
10	BABU LAL MEENA	NARU RAM MEENA	DH, Hanumangarh	NPCDCS
11	KUSUMLATA MEENA	GOBRI LAL MEENA	DH, Barana	NPCDCS
12	RAMHET MEENA	KASTUR CHAND MEENA	CHC, Gajsinghpur (Ganganagar)	NPCDCS
13	DILIP KUMAR	BANSHI LAL	CHC, Ramgarh (Jaisalmer)	NPCDCS
14	THAN SINGH MEENA	BABU LAL MEENA	DH, Dausa	NPHCE
15	SUNITA MEENA	JEEVAN PRAKASH MEENA	DH, Banswara	NPHCE
<b>SBC CANDIDATE (1)</b>				
1	RISHI RAJ SINGH	PRAHLAD SINGH RAIKA	DH, Churu	NPCDCS
<b>ST (TSP) CANDIDATE (4)</b>				
1	LALA RAM GRASIA	KANARAM GRASIA	DH, Banswara	NPHCE
2	REENA KUMARI PARMAR	DEVJI PARMAR	DH, Banswara	NPHCE
3	SHANTI KUMARI PARMAR	GAUTAM LAL PARMAR	DH, Banswara	NPCDCS
4	PRIYA ROAT	HARI LAL ROAT	DH, Banswara	NPCDCS

You are request to report to the CMHO Office concerned & join duties within 7 days from the date of issue of this order and ensure executing a contractual service agreement with CMHO in the prescribed format as mentioned in Terms & Conditions.

**Terms & conditions:-**

1. This appointment/Recruitment is purely on contractual basis.
2. The contract will be signed on Non judicial stamp of Rs. 100/- at the level of CMHO & District Nodal Officer(NCD)
3. This contract will be valid up to one year or less depending on the budget availability and approval from MOHFW, Gol.
4. Contract with the CMHO shall be done in accordance with Finance Dept. Circular No. F.1(4)FD/Rules/2011 pt-II dated 27 July, 2014(Anex.A) & MD, NHM Direction No. F.20(513)NRHM/HRD/2014/517 dated 30.09.2014 in the format to at Anex. B.
5. The selected candidate will have to report to the concerned CMHO and submit joining report within 7 days otherwise necessary action would be taken.
6. Monthly honorarium of Rs 18,000/- is applicable to all above mentioned positions.

  
Director (PH)

Directorate of Medical & Health Services,  
Rajasthan

dated: 08.09.2015

No.: NCD/2015/482

Copy to:-

1. P.S. to Hon'ble Health Minister, Medical, Health & F.W. Dept. Rajasthan.
2. P.S to PHS, Medical & Health & F.W. Deptt., Rajasthan, Jaipur.
3. Mission Director (NHM), Medical & Health Services, Rajasthan, Jaipur.
4. CMHO concerned to ensure all necessary document verification of the candidate, signing of agreement with the selected candidate and after accepting the joining the candidate may be positioned at the place mentioned in the above table.
5. Concerned Candidates.
6. Incharge, Server Room, HQ kindly upload on website.

  
Director (PH)

Directorate of Medical & Health Services,  
Rajasthan



5. Standard Model contract agreement and instructions are placed at Annexure-'B'.
6. The terms and conditions contained in the model agreement at Annexure-'B' may be made applicable to the existing individual contractual employee wherever the contracts entered into under the earlier arrangement still subsist.
7. It may be noted that the selection of contractual appointees shall be made only after following the procedure laid down in the rules of the Societies / Non-departmental organizations contract. None will be employed on these contracts without following the regular process of appointment as per applicable rules of the concerned Non Departmental organizations.
8. Contractual arrangement for services provision through agencies can be made under the 'Rajasthan Transparency in Public Procurement Act, 2012' and rules made therein.

*304*  
*26/1/2014*  
**(Subhash Chandra Garg)**  
**Principal Secretary to Government**

( 11/RSR )

**The main terms and conditions of the Standard Contract documents.**

- (i) Contract shall be for fixed period only which may be extended by mutual consent thereafter.
- (ii) Appointee would be paid a consolidated package. The package amount would include the element of House Rent.
- (iii) The package amount based on quality and efficiency of service rendered in the preceding year may be revised for the ensuing year by the amount not exceeding 10% of preceding year's package amount.
- (iv) Leave upto 20 days only in a calendar year to be allowed.
- (v) Maternity Leave to female employee upto 180 days to be allowed.
- (vi) Medi-claim insurance policy upto rupees one lac. Premium upto Rs. 500/- per annum to be reimbursed on production of receipt.
- (vii) Gratuity payment as per provisions of Payment of Gratuity Act, 1972.
- (viii) Provision for Travel compensation.
- (ix) Provisions for Contributory Pension Scheme (10% of the consolidated amount by the employer and employee both).
- (x) Provisions for Accidental Insurance Scheme.



**Annexure-B**

**(TO BE PRINTED ON RS 100 NON-JUDICIAL STAMP PAPER BY THE HIRING ORGANIZATION)**

**AGREEMENT**

Article of Agreement made this day, the .....between  
Shri/Smt./Kum. .... son/daughter of  
.....  
residing presently at ..... (the first  
Party) and ..... (designation of hiring authority representing  
the PSU/ Society constituted by Government of Rajasthan) the second party.

Whereas the second party has agreed to hire services of first party for  
1 ..... in short 2 ..... on contract  
basis for the 3 ..... programme/scheme funded fully /  
substantially by 4 ..... and the first party has agreed to provide  
these services to the second party in that capacity for the period  
.....on the terms and conditions herein after contained.

**NOW THESE PRESENT WITNESSES' AND BOTH THE PARTIES HERETO  
RESPECTIVELY AGREE AS FOLLOWS:**

**1. PERIOD OF CONTRACT**

- (i) The period of contractual appointment shall be from <sup>5</sup> \_\_\_/\_\_\_/20\_\_\_  
to <sup>6</sup> \_\_\_/\_\_\_/20\_\_\_.
- (ii) The period of contract can however be extended by mutual consent  
for a period of not more than one year at a time but will not in any  
case exceed five years in all or the date on which the plan scheme/  
projects/ programmes closes, whichever is earlier. In case of  
external / Central Government funding for project stops before the  
normal date of closure for any reason whatsoever, agreement shall  
stand terminated automatically at the end of one month from the  
date of such intimation by second party to the first party.

**2. SERVICES TO BE RENDERED AND CONSIDERATION THEREOF**

- (i) The first party will present himself / herself at the place and time  
designated by the second party and render services to the second  
party broadly designated as 7 ..... and  
described in detail in a job chart attached as Annexure - 1<sup>8</sup> to this  
agreement.
- (ii) In consideration of the services desired in (i) above, the second  
party shall pay a consolidated package amount of Rs  
.....per month.

4. Content of this document is confidential

No other amount shall be payable to the first party other than compensatory allowances described later in this agreement and a contribution of Rs..... (representing 10% of the consolidated amount) as second party's contribution for the Contributory Pension Fund under the New Contributory Pension Scheme.

**3. RAISING OF BILLS AND PAYMENT FOR SERVICES RENDERED**

Monthly package amount shall be paid only on submission of monthly bill of service rendered to the satisfaction of second party or his/her authorized officer. First party will submit bill by the 5<sup>th</sup> of the following month and second party will arrange to make payment upto 15th of the following month.

**4. OTHER TERMS AND CONDITIONS**

As per Annexure-II

**5. ANNUAL REVISION**

Second party based on quality and efficiency of services rendered in the preceding year, may on its discretion, revise the consolidated package by an amount not exceeding 10% of preceding year's package amount for the ensuing year.

**6. ACTION AGAINST FIRST PARTY**

- (i) Any misconduct on the part of the first party, if proven, after an enquiry by second party, shall entitle second party to terminate services of first party.
- (ii) Any unauthorized or willful absence from duty for a period of 7 days would entitle second party to terminate contract without any notice.

**7. TERMINATION OF CONTRACT**

- (i) The contract can be terminated with notice of one month on either side or by depositing / paying one month's package / contract amount in lieu of notice.
- (ii) Second party or any authority approving contractual appointment with first party shall be competent authority for termination of contract.

- (iii) The agreement / contract period shall stand terminated automatically on expiry of stipulated period if not extended prior to stipulated date. First party will not be entitled for any claim for service rendered after expiry of stipulated date of contract.

**8. STANDARDS OF SERVICE**

The first party shall carry out the assignment in accordance with the highest standard of professional and ethical competence and integrity, having due regards to the nature and purpose of the assignment and will conduct itself in a manner consistent herewith otherwise will be liable to action under the agreement.

**9. GENERAL**

This contract is issued on the understanding that all the information given by the first party in his / her application form and during the interviews is correct, true and complete. If it is found at any time that the information given when seeking appointment is not complete and true and / or any significant information has been knowingly suppressed, the second party will have the right either to withdraw the letter before first party joins or terminate appointment at any time. The first party has taken up services with the second party without any notice or compensation.

(  
**Signed by First Party**  
signatory

Name :  
Address :  
Dated :

**WITNESS**

\_\_\_\_\_  
Signature :  
Name :  
Address :  
Dated :

(  
**Signed by authorized**  
of the Second Party

Name :  
Address :  
Dated :

**WITNESS**

\_\_\_\_\_  
Signature :  
Name :  
Address :  
Dated :

**Job Responsibilities of "GNM" Under the NPCDCS/NPHCE**

1. To assist Medical Officers in Management and follow-up of patients attending the NCD Clinic, CCU, Day Care Center and Geriatric Clinics.
2. To counsel patients and their family members about risk factors of NCDs and Elderly Patients.
3. To provide home based care.
4. Any other job assigned by concerned officers.

**OTHER TERMS AND CONDITIONS OF  
ENGAGEMENT OF FIRST PARTY**

- (i) **Leave:** 20 days leave in a calendar year shall be allowed to first party on proportionate basis e.g. if first party joins on 1st July then he/she shall be allowed 10 days leave. Similarly, if he/ she is appointed from 1st December, then he /she shall be allowed leave of 1½ day only. Leave shall accrue on monthly basis. However, second party can permit use of leave to accrue during a calendar year only in advance for deserving reasons. Unavailed leave shall stand lapsed at the end of calendar year.
- (ii) **Maternity Leave:** Maternity leave upto 180 days would be admissible to the female employee who have less than two surviving Children. If there is no surviving child after availing it twice, maternity leave may be granted on one more occasion. Payment of leave shall be made as per the rate of remuneration/contractual amount paid on the day before leaves commence.
- (iii) **Medical Reimbursement:** During the period of contractual appointment, first party shall avail mediclaim insurance policy upto Rs 1 lakh, offered by State Insurance Department or from any other Insurance Company. In case, first party opts to avail it from any Insurance Company other than State Insurance Department, the premium paid by first party would be reimbursed by second party upto Rs 500 per annum on production of receipt.
- (iv) **Gazetted / Restricted holidays:** Holidays gazetted by Government of Rajasthan shall be admissible to first party. However, no restricted holidays shall be admissible.
- (v) **Permission for leaving Headquarters:** First party will not leave headquarter without prior permission of second party or his/her authorized authority in this regard.
- (vi) **Travelling Allowance:** In case of tour as directed by second party, first party shall be eligible for travelling allowance as under:
  - a) **Travel Cost:** First party shall be provided reimbursement of travel cost on production of tickets of class (here specify his / her entitlement)
  - b) **The Rate of Daily Allowance** shall be determined at the rate of 1% of the package amount for the employees providing manual, clerical, ministerial, computer services and 0.75% (minimum Rs. 100/-) for professional/officer services.
  - c) **Local Transport:** Rs 3/- per km from office / residence to Bus / Railway stations & vice-versa.
- (vii) **Gratuity:** Payment of gratuity shall be made as per provisions of "Payment of Gratuity Act," if admissible and applicable.
- (viii) **Annual Appraisal:** An Annual Appraisal Report will be prepared by second party on the basis of *annual performance of first party*, which shall also form basis of extensions of agreement period under condition No. 1 and annual revision under condition No. 5 of the agreement.
- (ix) First party shall not be entitled for any Government accommodation.
- (x) No deduction towards RPFM/GPF/SI/Accidental Group Insurance Scheme shall be paid from package of first party.
- (xi) First party shall not be entitled for any regularization of service or any special preference in regular recruitment.
- (xii) First party shall not be provided any loans and advances by the second party.

- (xiii) No bonus shall be payable to first party.
- (xiv) The first party shall get himself/herself covered under any accidental insurance scheme. For this purpose, first party can join the accidental insurance scheme from SI Department or opt for accident insurance coverage from any other insurance company for which an annual premium of Rs 500/- shall be reimbursed by the second party on production of receipt.
- (xv) No terminal leave shall be admissible on termination of the contract.
- (xvi) TDS on income, if due, shall be recovered from package payable to first party.
- (xvii) General conditions, ethics and observance :

- a) The first party shall observe general satisfactory conducts and ethics at the level expected under orders / rules and instructions issued by higher authorities / second party.
- b) The first party shall be non-transferable.
- c) The first party will not accept any full time / part time employment or engage in any other work, business occupation or pursue any study course without the prior approval of the second party.
- d) All manufacturing or construction departmental organizations/ consultancies etc., with which the first party might be associated with, will not be eligible to participate in bidding for any goods or works / consultancy etc. resulting from or associated with the project of which this first party assignment forms a part.
- e) In case uniform / livery is compulsory, the first party will comply the instructions, for which no extra payment will be made by second party.

**Explanatory Memorandum**  
(For 'superscripts' marked in the Agreement)

1. Describe the work to be performed by the first party broadly and in brief e.g. providing medical services in rural areas / providing data entry services / providing teaching services for students in class I to V etc.
2. Give a short designation for his work (avoid using a designation already in use for Government employees under service rules).
3. Mention the name of Centrally Sponsored Scheme, State Plan Scheme/PSU or any Project for which being engaged.
4. Mention the name of funding agency like Government of India, ADS, World Bank and so on.
5. Mention the date when the contract shall come into effect.
6. Mention the date upto which contract will subsist i.e. the date of disengagement of first party.
7. Give a short designation for his work (avoid using a designation already in use for Government employees under service rules)..
8. Describe the service expected to be rendered by the first party. An example is at Annexure - I.
9. State the amount at which first party has been engaged. Package amount can be worked out by adding HRA at the rates applicable to Government employees (at the place of posting) to the fixed remuneration prescribed by Finance Department for probationer trainees vide Notification No. F.14(1)FD/Rules/2013-II dated 28-08-2013 of equivalent level. Instructions contained in above Notification of FD may be followed for determining the consolidated amount unless any different consolidated amount has been agreed by FD Expenditure and Rules in any specific case.
10. Decide this increment amount by keeping in view first party's absolute and relative performance. Highest possible increases are to be given not more than 10% of the package amount of contract service providers.
11. The contractual appointee may be allowed to travel on duty in bus / rail as per entitlement which may be like this :
  - (i) Contractual appointee's availing package upto Rs 10,000/- per month be allowed to travel in deluxe bus and second class in rail.
  - (ii) The appointees availing package above Rs 10,000/- be allowed in deluxe bus and III AC in Rail. No Air Journey be allowed, no taxi, and no own car shall be allowed for making journey.
12. Daily allowance may be determined @ 1.00% of consolidated amount for service providers providing manual, clerical, ministerial, computer services and 0.75% (minimum Rs. 100/-) for professional / officer services.

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**राजस्थान सरकार**  
**निदेशालय चिकित्सा स्वास्थ्य एवं परिवार कल्याण सेवाएं**  
**एनआरएचएम, स्वास्थ्य भवन, सी-स्कीम, जयपुर**

क्रमांक एफ.20 (513)एनआरएचएम/एचआरडी/2014/517 दिनांक: 30-09-14


मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी  
समस्त जिले, राजस्थान।

**विषय :-** एनआरएचएम योजनान्तर्गत जिले में कार्यरत समस्त सविदा कार्मिकों के नवीन अनुबंध निष्पादन के संबंध में।

उपरोक्त विषय के संबंध में लेख है कि आपके संबंधित जिले में एनआरएचएम योजनान्तर्गत सविदा आधार पर योजना प्रारंभ से अब तक सविदा पर नियुक्त किए गए सभी केडर के सविदा कार्मिकों के उनके कार्यग्रहण के समय कराए गए अनुबंध एवं क्रमानुसार किए गए अनुबंध नवीनीकरण के क्रम में पूर्व में निष्पादित किए गए सविदा कार्मिकों के समस्त अनुबंधों के अतिक्रमण में वित्त विभाग (नियम डिविजन), राजस्थान सरकार के परिपत्र क्रमांक एफ 1(4) एचडी/रूल्स/2011 पार्ट-II दिनांक 27.08.2014 के Annexure-B पर उपलब्ध अनुबंध प्रारूप आपको संलग्न कर भिजवाया जा रहा है। संलग्न प्रारूप अनुसार रु 100/- के नॉन ज्यूडिशियल स्टाम्प पर एनआरएचएम में वर्तमान में कार्यरत प्रत्येक केडर के सविदा कार्मिकों के साथ संलग्न परिपत्र के अनुसार अनुबंध का निष्पादन किया जाना सुनिश्चित करावे।

पत्र को सर्वोच्च प्राथमिकता प्रदान करें।

संलग्न-वित्त विभाग का परिपत्र 27.08.2014 (मय अनुबंध प्रारूप)

  
विशेष सचिव,  
चिकित्सा एवं स्वास्थ्य विभाग एवं  
ग्राम निदेशक, एनएचएम



प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. विशिष्ट सहायक, माओ मंत्री, चिकित्सा एवं स्वास्थ्य विभाग, जयपुर।
2. निजी सचिव, प्रमुख शासन सचिव, चिकित्सा एवं स्वास्थ्य विभाग, जयपुर।
3. निजी सचिव, विशिष्ट शासन सचिव, चिकित्सा स्वास्थ्य विभाग एवं मिसन निदेशक, एनएचएम, जयपुर।
4. अतिरिक्त मिसन निदेशक, एनएचएम, जयपुर।
5. जिला कलक्टर, समस्त जिले, राजस्थान।
6. उप शासन सचिव (ग्रुप-2/एनएचएम) जयपुर।
7. परियोजना निदेशक, एनएचएम, जयपुर।
8. निदेशक (वित्त), एनएचएम, जयपुर।
9. निदेशक, जनस्वास्थ्य/आरसीएच/एड्स, चिकित्सा एवं स्वास्थ्य सेवाएं, जयपुर।
10. नियंत्रक/अधीक्षक, मेडिकल कॉलेज, सीटेलाइट चिकित्सालय, राजस्थान।
11. औषधि नियंत्रक, चिकित्सा एवं स्वास्थ्य सेवाएं, जयपुर।
12. अतिरिक्त निदेशक, प्रशासन/राजपत्रित/ग्रामीण स्वास्थ्य/चिकित्सा प्रशासन, चिकित्सा एवं स्वास्थ्य सेवाएं, जयपुर।
13. संयुक्त निदेशक (प्रशिक्षण) चिकित्सा एवं स्वास्थ्य सेवाएं, जयपुर।
14. संयुक्त निदेशक, चिकित्सा एवं स्वास्थ्य सेवाएं, समस्त जिले, राजस्थान।
15. मुख्य सार्वजनिक विश्लेषक, जनस्वास्थ्य प्रयोगशाला, समस्त, राजस्थान।
16. प्रमुख चिकित्सा अधिकारी, समस्त जिला चिकित्सालय, राजस्थान।
17. राज्य कार्यक्रम प्रबंधक, एनएचएम, जयपुर।
18. अनुभाग अधिकारी (एचआर) एनआरएचएम, जयपुर।
19. जिला कार्यक्रम प्रबंधक, एनआरएचएम, समस्त जिले, राजस्थान।
20. जिला लेखा प्रबंधक/लेखाधिकारी, समस्त जिले, राजस्थान।
21. प्रभारी सर्वर-रूम को वास्तु सही संबंधितों को ई मेल हेतु।
22. रक्षित पत्रावली।

परियोजना निदेशक  
एनएचएम